To the Parent/Guardian of {{client\_first}} {{client\_last}},

{{client\_first}} has been enrolled in the Evening Reporting Center (ERC) at the request of {{referral\_source}}

ERC Group Schedule, {{group\_days}}, beginning {{start\_date}}:

{% for day, times in group\_schedule.items %}

{{day}}: {% for time in times %}{{time}}, {% endfor %}

{% endfor %}

Snacks are provided during afternoon sessions, and a meal for the evening programming.

Additional services are available upon request (see page 2).

Note our operating hours:

**Summer:** Monday to Friday, 10:30 AM - 7:00 PM

**School Year:** Monday to Thursday, 11:30 AM - 8:00 PM; Friday, 10:30 AM - 7:00 PM

Transportation: If provided by ERC, please ensure {{client\_first}} is ready one hour before their first group. (For example pickups for 3pm groups take place between 2pm and 2:45pm.) ERC staff will park in front of your home, honk the horn, and wait for {{client\_first}} to come out, staff will also call when outside. {{client\_first}} will have five minutes to come outside before the transporter moves on to the next location. During the school year, students requiring transport to the evening group will be picked up directly from school (see page three).

Should {{client\_first}} be unable to attend a session for any reason, please inform the ERC team at least two hours prior to the scheduled pickup. Make-up sessions for missed groups are available on Fridays.

Contacts: Lanora Franck (Community Liaison Manager) can be reached at lanora.franck@sedgwick.gov or 660-5367. Larry Burks II (ERC Program Manager) can be reached at larry.burks@sedgwick.gov or 660-5401.

{{client\_first}}'s assigned ERC case manager is {{erc\_cm}}, who can be contacted at {{erc\_cm\_num}} or {{erc\_cm\_em}}.

Please reach out to us for any questions or concerns.

Larry Burks II Lanora Franck

ERC Program Manager Community Liaison Manager

**Additional ERC Programming**

Our aim is to empower our youth by offering comprehensive support and resources. We encourage active participation to make the most of these opportunities.

If {{client\_first}} is interested in any of the following additional programming, please follow up with {{erc\_cm}}:

**Community Service Work (CSW):** The ERC offers both on-site and off-site community service projects, enabling {{client\_first}} to earn CSW hours for any necessary purposes.

**Drug and Alcohol Treatment:** If needed, {{client\_first}} can access drug and alcohol services during evening groups at 7th Directions. ERC will cover the costs of services for those without insurance.

**Education:** This program includes tutoring and addresses other school-related concerns. {{client\_first}} can attend these educational services while suspended from school.

**Independent Living Skill Groups:** This program offers support in essential life skills such as employment, cooking, budgeting, accessing community resources, securing housing, and maintaining health.

**Job Seeking Assistance:** This program offers guidance and resources for youth seeking employment opportunities and obtaining vital documents.

**Parent Project:** A 10-week evidence-based parenting class that includes a parent-led support group. Parents of ERC clients should reach out to Lanora Franck for more information.

**Untamed Athletes:** A weekly sports program held at the ERC.

**School Pickup Locations**

Please note that if students can reasonably return home an hour and a half before the scheduled pick-up time, they may request a home pick-up instead. For this arrangement, please get in touch with {{erc\_cm}}.

**Chester Lewis:** West parking lot by courtyard

**Derby High:** Front parking lot by the bell

**East High:** Front parking lot near gym entrance

**Goddard:** Main entrance

**Goddard Academy:** Main entrance

**Goddard Eisenhower:** Main entrance

**Haysville Middle School:** Main entrance

**Heights High:** Front office off Hillside

**Maize:** Front parking lot off of 45TH street

**Maize South:** Front parking lot off Tyler by the flag pole

**McAdams:** South entrance off Estelle St

**North High:** Minisa park west of school

**Northwest High:** South parking lot connected to Tyler

**South East:** South parking lot by main entrance and flag pole

**South High:** Front entrance near flag pole

**Sowers:** Front parking lot off Wassall St

**West High:** Front parking lot at corner of Dayton & Osage by flag pole